INTEGRATED MANAGEMENT SYSTEM MANUAL

Chapter 2

COMPANY'S POLICIES AND MANAGEMENT COMMITMENT APPENDIX VII: SOCIAL MEDIA POLICY

Issue No.: 02

Issue Date: 01/01/2024

Rev. No.: 00

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Social Media Policy

This Policy deals with the use and misuse of social media platforms and other websites, including but not limited to:

- Social networking websites such as Facebook, Instagram, MySpace, etc.
- Micromedia/microblogging websites such as Twitter
- Multimedia websites such as YouTube and Instagram
- Wikis such as Wikipedia
- Blogs, news sites, and any other website where people post content and comments.

DRYDEL SHIPPING INC. recognizes the value of social media and expects all staff to use these tools responsibly.

Always observe the following basic principles:

- Be responsible. As an employee, any user-generated content may impact the Company's reputation, so be extremely careful before sharing any photos or videos of the Company's assets, particularly of our ships, facilities, or people in uniform.
- Be accurate and honest. If you are in doubt or uncertain about responding to a post, contact the Company for guidance.
- DO NOT post or comment on content that others may consider defamatory, obscene, libelous, threatening, harassing, or embarrassing. Respect others during any online social interaction.
- Before you post photos of other people, get their permission first.
- NEVER use someone else's copyrights, trademarks, or other intellectual property.
- If you see any comments relating to the Company that you think require addressing, contact the Company for guidance.
- DO NOT use the Company's logo (in any form) on any personal social media platform. The use of the Company's logo requires the Company's approval.
- DO NOT use social media or any similar form of communication to attack or insult the Company, fellow employees, customers, vendors, contractors, suppliers, competitors, or others.
- DO NOT disclose confidential, proprietary, or sensitive information about the Company and names of employees, customers, vendors, contractors, suppliers, competitors, or others.
- DO NOT comment on Company-related legal matters, financial performance, competitors, strategy, or rumors, unless you are expressly authorized to do so.
- If any member of the Media (social or traditional) contacts you about your usergenerated content (i.e., blog post, comment, video), a colleague's or another party's, DO NOT engage in any dialog but ask them to contact the Company.

Date: 01/01/2024

Designated Person Ashore

P.ASIMAKOPOULOS



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